

Laptop Handbook for Students and Parents

TECHNOLOGY HONOR CODE

Our world belongs to God, and includes all aspects of the technological world that we live in. As responsible caretakers of all that God has entrusted to us, we present this Technology Honor Code for your consideration and agreement. Users of these technologies will be expected to apply Southwest MN Christian High School's Technology Honor Code to all technology-related activities, including the use of school computers, computer peripherals and network, while on and off-campus. As we guide young people to serve both God and neighbor in all aspects of life, our hope is that technology will be one tool that will be used to proclaim that Jesus Christ is Lord of all.

This Honor Code lays the foundation for the positive, honorable, and responsible use of technology. Examples of the types of technology-related activities that affirm our Honor Code are listed below. Any questions about the application of the Honor Code to technology should be directed to the Principal or Technology Coordinator.

Using technology honorably and responsibly includes the following:

- Using computers, software, and other information resources to support learning, complete school assignments, and gain a better understanding of information technology and its applications.
- Using the internet to perform research related to academic and extra-curricular school functions, and to communicate with scholars, students, and specialists outside of campus to improve knowledge and advance academic work.
- Providing appropriate credit for any materials gathered using information technology, and using all resources according to Federal copyright laws.
- Using technology to collaborate with students and faculty for academic and extra-curricular school functions.
- Seeking permission to record or photograph classroom presentations and activities.
- Respecting and encouraging each other online through words and media.
- Using God honoring language in online communications.

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- Representing your own views, and not those of others, in any form of electronic communication.
- Owning your mistakes when confronted about technology misuse.
- Respecting the privacy of other computer accounts.
- Respecting your personal contact information and that of others.
- Respecting the registration policies of age-restricted online services (e.g., Facebook, MySpace, Twitter, etc.).
- Speaking with an adult you trust if you receive a message that is inappropriate or makes you feel uncomfortable.

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- Protecting equipment (school-owned and loaned) from damage or theft.
- Respecting that network bandwidth, server disk space, and printer paper and toner are shared and limited resources.
- Supporting and respecting the school's computer security systems.

Violations of the above standards may result in the following consequences depending upon the severity of the violation:

- Discussion about incident with student(s) involved and receiving consequences.
- Meeting with school staff about your work on improving after a violation.
- Being required to leave your laptop at school for a period of time (ex: weekends, every night).
- Meeting with tech staff (might involve parent, counselor, and/or vice-principal/principal).
- Paying for excessive printing.
- Paying for damage to laptop.
- Changing filtering options to be more restrictive.